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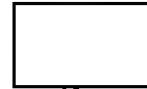
MEMORANDUM FOR: Chief, Support Services Staff

Bob:

At the annual briefing on the OF Accounts Division, made the statement that all information which is being put into the computer must first be put on cards or paper tape and subsequently converted from either of these to magnetic tape. This he said is because there is no way to go directly to magnetic tape. I find this hard to accept and would appreciate your confirming or correcting the statement. Among other points, I thought that IBM Selectric equipment is available to go directly to magnetic forms although I recognize that it may not be readily useable for the OF-type job.

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John W. Coffey

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